

The completed form should be e-mailed to: civav@vanuatu.com.vu; AND palick.civav@vanuatu.com.vu

Incident Report – CAAV005E

Civil Aviation Rule requirement under Part 12 states that you are required to notify any safety and security incidents or occurrences to CAA as soon as practicable.

Reporter's Details

Name/Nem		Position/ Taitel	
Organisation/Wok		Reporter ref no. (CAAV USE ONLY)	
Date/Deit		Email/Emeil	
Telephone/ Fone		Mobile Phone/ Mobael Fone	

Date of incident (Deit blong inciden)		Time/Taim		Local	<input type="checkbox"/>
Location					
Operator (Nem blong Operata blong Plen long taem blong inciden)					

Operational Details/Shot Diteil blong inciden

Security Breach
(Man I no folem law blong security lo airport)

Physical RWY surface deficiency
(Runway surface ino sef)

Fuel/fluids incident
(Fuel blo plen igat wota or toti long hem)

Physical obstruction
(Igat ol tree we tall tumas klosap lo airport)

Damage to aircraft
(Plen emi gat damej)

Wildlife incursion
(Wild animol I crosem runway)

Pilot/crew illness
(Pilot or crew i sik)

Unauthorised vehicle airside
(Igat trak I go long airside/area klosap long plen mo inogat authorisation)

Injuries to person
(wan man I kasem kill long airport)

Landside Threat/ breach
(Igat danger lo terminal o klosap long airport terminal)

Equipment failure
(Equipmen blong airport ino wok)

Act of Unlawful interference
(wan man I brekem law blo bae I stopem plen)

Fire/fumes/gas/smoke
(Igat faea o gas o smok long airport)

Bird Hazard
(Tumas pigeon I distebem plen we i fly)

Passenger/cargo incident
(Igat Denja long ol passenger mo cago)

Other (Describe)
(Nara denja long airport)



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Description of Occurrence (Storian blong Inciden we happen)

Risk Level/ Level blong denja ia long tingting blong yu

- High/Hae
- Medium High/Hae smol
- Medium/midium
- Medium Low/Midium Lo
- Low/Lo

The Civil Aviation Authority of Vanuatu (CAAV) maintains a computer database which records all aviation-related occurrences. (CAAV hemi mentenem ol record blong every incident we l releit igo long ol airport long Vanuatu).

The objective of reporting occurrences is to provide information for the CAA to improve security and safety. (Objectif blong report blong you emi blong givim infomesen lo CAAV blong l save impruv long servis blong hem long sefti mo securiti long ol airport blong Vanuatu).

This is achieved by analysis of trends so that preventative actions may be taken. (CAAV hemi analaesem ol infomesion ia mo sapos igat trend or ripit long ol semak incident we l plante tumas, bae yumi wok tugeta wetem gavman blong preventem).



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Your cooperation in notifying and reporting incidents is requested so that together we can achieve a safer aviation environment. *(Mifala I riqwestem cooperation blong yufala blong mekem se tugeta bae yumi mekem transpot blong ol passenger mo cago long plen raon long Vanuatu, emi mo sef).*

Civil Aviation Authority under Rule Part 12.61 may maintain confidentiality if requested by the person submitting information and will remove information that might reveal the identity of the source. *(Civil Aviation Authority under long Rule Part 12.61 hemi save remuvum information blong identity blong yu olsem name mo contact sapos yu or man we hemi mekem report ia hemi requestem.)*

Under Rule Part 12.63 the information that is submitted will not be used for the purpose of prosecution investigation or prosecution action unless *(Under long Rule Part 12.63 infomesen we yu givim bae mifala I no usum blong prosecutim wan man or mekem any prosecution aksen unless;);*

- (1) the information reveals an act or omission that caused unnecessary danger to any other person or to any property *(infomesen we yu givim emi talem se ba igat wan danger long narafala man or long propeti);* or
- (2) false information is submitted *(infomesen we yu givim hemi kiaman);* or
- (3) the Authority is obliged to release the information pursuant to a statutory requirement or by order of a Court. *(Civil Aviation Authority I mas releasim infomesen ia folem wan order blong court).*

Safety Coordinator
Civil Aviation Authority
PMB 9068
Port Vila, Vanuatu

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