



Nomination for Person Responsible for Control and Direction of Maintenance

Note: This questionnaire must be accompanied by the FPP questionnaire form 24FPP – do not send in separately

Fit and Proper determinations can only be made at the time of application for an aviation document or nomination for a senior person position. No determination or indication can be made prior to an application.

Legal Name of Operator _____

1. Qualifications

(a) Nominee: _____
(b) Client No: (if known) _____ Date of Birth: _____
(c) Qualifications (provide details of any Licences, Company Approvals, or other professional qualifications held)

2. Aviation Background

	Dates	
Companies and Duties:	From	To

3. Supervisory Experience

Companies and Duties:	Dates	
	From	To

4. Declaration

I certify that to the best of my knowledge, the information provided above is true and accept the position of person responsible for the Control and Direction of Maintenance.

Signature of nominee _____

Date _____

Signature CEO authorizing nomination _____

Date _____

Date when it is proposed for the nominee to assume duties _____

Date _____

Note: The provision of false information or failure to disclose information relevant to the grant or holding of an aviation document constitutes an offence under Part 6 of the Civil Aviation Act 1999 and is subject, in the case of an individual, to a fine not exceeding 200,000 VT.

CAAV Office Use Only

I am satisfied that the above nominated person for the position of Senior Person Responsible for the Control and Direction of Maintenance meets the requirements specified in CAR 119 Appendix A or Appendix B.

Name:

Position:

Airworthiness Inspector/CAAV official signature _____

Date _____

MINIMUM ENTRY REQUIREMENTS

Senior person responsible for the control and direction of maintenance PART 121 OPERATIONS

- (a) the senior person responsible for the control and direction of maintenance in an organization conducting air transport operations under Part 121 :
- (1) shall a clear knowledge and understanding of the maintenance parts of the organization's exposition and the applicable maintenance provisions of Part 121-
 - (2) meet the requirements of paragraph (b); and
 - (3) undertake any examination or test that the Director may require to determine the applicant's competency to perform the maintenance planning and control functions required.
- (b) The senior person in paragraph (a) :-
- (1) shall:-
 - (i) hold or have held an aircraft maintenance engineer licence or equivalent, acceptable to the Director with appropriate ratings; and
 - (ii) have at least five years experience in the maintenance of aircraft of a similar size and type as that to be operated by the organization; and
 - (iii) have at least two years experience in a supervisory position which may be undertaken during the five years experience required under subparagraph (1) (ii); or
 - (2) shall:-
 - (i) be a graduate engineer or equivalent in an aeronautical, mechanical or electrical discipline; and
 - (ii) have at least five years experience of the maintenance of aircraft, which may be gained while working in maintenance supervision, maintenance planning, engineering development, or workshop environment; and
 - (iii) have at least six months practical experience in aircraft maintenance tasks which may be undertaken during the five years experience required under paragraph (2) (ii); and
 - (iv) have at least two years experience in a supervisory position which may be undertaken during the five years experience required under subparagraph (2) (ii).
- (c) The experience requirements in paragraph (b) (1) (ii) and (b) (2) (ii) may be met through a course of instruction conducted by a Part 141 organization acceptable to the Director.

Senior person responsible for the control and direction of maintenance Part 125 Operations

- (a) The senior person responsible for the control and direction of maintenance in an organization conducting air transport operations under Part 125 shall:-
- (1) Have a clear knowledge and understanding of the maintenance parts of the organization's exposition and the applicable Maintenance provisions of Part 125; and
 - (2) Meet the requirements of paragraph (b); and
 - (3) Undertake any examination or test that the Director may require to determine the applicant's competency to perform the Maintenance planning and control functions required.
- (b) The senior person in paragraph (a):-
- (1) shall meet the requirements of A.3.1; or
 - (2) shall:-
 - (i) hold or have held an aircraft maintenance engineer licence or equivalent, acceptable to the Director, with appropriate ratings; and
 - (ii) have at least three years experience of maintenance of aircraft of a similar size and type to be operated by the organization; and
 - (iii) have at least one year experience of releasing aircraft to service, which may be undertaken during the three years experience required under subparagraph (2) (ii); or
 - (3) shall have experience acceptable to the Director including at least five years experience of the control and direction of maintenance and the continuing airworthiness of aircraft of a similar size and type as that to be operated by the organization.
 - (i) The experience requirements in paragraph (b) (1) (ii) and (b) (2) (ii) may be met through a course of instruction conducted by a Part 141 organization acceptable to the Director.

Senior person responsible for the control and direction of maintenance Part 135 Operations.

- (a) The senior person responsible for the control and direction of maintenance in an organization conducting air transport operations under Part 135 shall:-
- (1) have a clear knowledge and understanding of the maintenance parts of the organization's exposition and the applicable maintenance provisions of Part 135; and
 - (2) meet the requirements of paragraph (b); and
 - (3) undertake any examination or test that the Director may require to determine the applicants maintenance planning and control functions required.
- (a) The senior person in paragraph (a) :-
- (1) shall meet the requirements of Appendix A.3.1; or
 - (2) shall meet the requirements of Appendix A.3.2; or
 - (3) for organization not requiring an organizational management system in accordance with 119.124(c), shall have sufficient knowledge of maintenance to be able to ensure that the aircraft is maintained in an airworthy condition and that any maintenance required by its maintenance programme is satisfactory completed.
- (b) The knowledge requirements in paragraph (b) (3) may be met through a course of instruction conducted by a Part 141 organization acceptable to the Director.