



Civil Aviation Authority

Republic of Vanuatu

Recognition of overseas flight crew licences and ratings

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Introduction

1. Vanuatu Civil Aviation Rules make provision for the Director of Civil Aviation to recognise current flight crew licences which have been issued by the licensing authority of an ICAO member state. Subject to the holder meeting specific requirements, such qualifications may be accepted as a basis for the issue of a VANUATU flight crew licence or a short term VANUATU validation permit.
2. Reference to the appropriate requirements detailed in this information package; will provide guidance to overseas flight crew seeking the issue of a VANUATU validation permit or VANUATU flight crew licence.
3. The term 'current' when used in relation to overseas qualifications throughout the following text, means that at the time of presentation for recognition purposes, the holder of an overseas licence must meet all currency requirements laid down for the use of that document in the country of issue. This means that the licence holder must have completed a Biennial Flight Review (BFR) or operational equivalent in the country of issue and also hold appropriate unexpired medical certification, issued in that country.

Background information :

In order to determine that the appropriate recognition requirements are met, all overseas pilots who seek the issue of a VANUATU Commercial Pilot Licence (CPL), an Airline Transport Pilot Licence (ATPL) are required to have their flight experience and qualifications assessed. These assessments are carried out at CAAV Personal Licensing Section (PEL) and are completed in accordance with the appropriate requirements prescribed by CAAV.

- In addition, acting under delegation from the Director of Civil Aviation, PEL administer all VANUATU flight crew written examinations and initial issue flight tests for the CPL, flight instructor ratings and instrument ratings.
- Overseas pilot licence holders who seek the issue of a VANUATU CPL or ATPL, should initially contact CAAV at the following address; PMB 9068, Equity Investment Building, Port Vila VANUATU Telephone: +678 22819 ,
Email: civav@vanuatu.com.vu.
- For assessment purposes, any person seeking the issue of a VANUATU flight crew licence will be required to support each application for assessment by producing their pilot logbook(s), current overseas pilot licence, unexpired overseas medical certification and any other evidence that may assist in establishing the applicant's qualifications and flight experience. Evidence of holding a flight radio telephone operator rating or equivalent will also be required.
- Following completion of the assessment, each applicant who meets the eligibility requirements for recognition will be advised in writing or email as to what they must complete prior to making application for a VANUATU flight crew licence.
- When all the appropriate requirements have been completed, each application for the issue of a VANUATU flight crew licence should be submitted to the address above

Validation Processes for overseas flight crew licences

1. A current PPL, CPL or ATPL issued by the licensing authority of an ICAO member state may be recognised for the issue of a VANUATU Validation Permit. A Validation Permit is not a pilot licence but a short term document, which facilitates the exercise of overseas flight crew licence privileges in VANUATU registered aircraft. An overseas pilot licence will only be considered for validation to an equivalent or lower level of VANUATU licence. All applicants are required to meet the ICAO English Language Proficiency (ELP) requirements to at least level 4 which must be endorsed on each applicant's overseas licence.
2. The successful completion of a VANUATU Biennial Flight Review is a pre-requisite to the issue of a validation permit for visiting pilots intending to engage in private flying activities under visual flight rules (VFR) within VANUATU. Application for a VANUATU PPL Validation Permit should be made using form CAA 24061/18
3. Each Validation Permit will specify a maximum validity period of three months. However, this period will not extend beyond the expiry date of the applicants overseas licence or medical certificate under any circumstances.
4. If the privileges of an overseas licence presented for validation exceed those permitted by VANUATU Civil Aviation Rules, VANUATU rule requirements will take precedence. Each VANUATU Validation Permit will clearly specify all privileges that have been granted and show any appropriate limitations.
5. Overseas aircraft type ratings held at the time of application for a VANUATU Validation Permit will be endorsed on the permit if required, provided that the type is listed in the VANUATU civil aircraft register. It is not possible to add any type rating to a VANUATU Validation Permit if the applicant does not already hold the applicable type rating overseas.
6. A VANUATU medical examination is not required for the issue of a VANUATU Validation Permit; applicants must produce appropriate and unexpired overseas medical certification.
7. Any person who has been denied the issue of a VANUATU pilot licence or medical certificate is not eligible for the issue of a VANUATU Validation Permit.
8. Validation permits granting commercial privileges will not be issued to overseas CPL or ATPL holders who intend undertaking commercial operations in VANUATU unless they produce a letter written by the principal of a certificated VANUATU aviation organization confirming their employment. And are required to follow conditions stated in their Validation Permit
9. Overseas CPL holders seeking the initial issue of a VANUATU Validation Permit to undertake VFR operations in VANUATU airspace are generally required to pass a VANUATU CPL Air Law written examination.

10. Applicants who hold an overseas CPL and an instrument rating, who intend operating under IFR in VANUATU airspace, are generally required to pass both VANUATU CPL Air Law and VANUATU Instrument Rating Air Law written examinations.

11. Applicants who hold an overseas ATPL who wish to exercise the privileges of an ATPL in VANUATU airspace are generally required to pass a VANUATU ATPL Air Law written examination.

12. Persons who are required to hold a Validation Permit to conduct ferry flights from VANUATU to overseas destinations in VANUATU registered aircraft, or to undertake specific tasks such as flying at a VANUATU air show, or to operate on international operations between overseas countries are not generally required to pass a VANUATU air law examination.

13. Although a Validation Permit is not a renewable document, previous certificate holders may apply for a new certificate if the need arises. Where appropriate, provided that a period of not more than five years has elapsed since the applicant gained their VANUATU air law exam credit, a resit of this examination will not be required.

14. Applicants seeking a VANUATU validation permit, for use within VANUATU, are required to have flight experience that is at least equivalent to that prescribed for the appropriate level of VANUATU licence. That is, for a validation that grants PPL privileges, applicants must have the equivalent of all the VANUATU PPL minimum flight experience requirements, including dual instrument instruction, PPL weather and terrain awareness and so on. The same principles apply at CPL and ATPL level.

15. Prior to undertaking commercial flight crew duties in VANUATU, persons holding a VANUATU Validation Permit at CPL or ATPL level must complete all appropriate competency checks within the training and checking system of the company concerned. 16. Application for a VANUATU CPL or ATPL Validation Permit should be made using form CAA 24061/19 17. Completed application paperwork for all validation permits may be submitted by email to civav@vanuatu.com.vu

Flight crew licence issue: General information

1. An unrestricted current flight crew licence issued by the licensing authority of an ICAO member state may be recognised and accepted as a basis for the issue of an equivalent or lower level VANUATU flight crew licence.
2. The term 'current' when used in relation to overseas qualifications, means that at the time of application for recognition, the holder of the licence must meet all the currency requirements laid down for the use of that document in the country of issue.
3. All persons who seek the issue of either a CPL or ATPL are required to have their overseas qualifications and experience assessed.
4. Applicants seeking a VANUATU flight crew licence, are required to meet all the minimum eligibility and flight experience requirements as laid down in Civil Aviation NZ Rules Part 61, and the appropriate Advisory Circular for the type of VANUATU licence being sought.
5. In order to be eligible for the examination exemption available under this recognition process for a VANUATU CPL or ATPL, applicants are required to provide evidence of having completed prescribed levels of commercial experience. Commercial experience is flight experience that has been gained whilst exercising the privileges of the overseas CPL or ATPL. This experience must have been completed subsequent to the issue of the current overseas CPL or ATPL that has been presented for recognition. In addition, such experience must have been gained in countries that come under the jurisdiction of the overseas authority which issued the licence.
6. Details of the commercial experience requirements are contained in the parts of this information document, which relate to the specific CPL and ATPL recognition requirements.
7. All applicants holding an unrestricted current overseas CPL or ATPL who have been assessed as meeting the prescribed commercial experience will then be required to meet the requirements detailed on page 7 or 8 as appropriate.
8. All applicants for a VANUATU PPL are required to complete a VANUATU Biennial Flight Review with CAAV Delegated Examiners.
9. All applicants for a VANUATU CPL are required to successfully complete a VANUATU CPL issue flight test with a flight examiner. Each applicant is required to gain a VANUATU CPL Air Law credit prior to undertaking their VANUATU CPL issue flight test on the aircraft they are rated on, or aircraft approved by the director.
10. All applicants for a VANUATU ATPL are required to successfully complete a VANUATU ATPL issue flight test with a CAA approved VANUATU flight examiner. Each applicant is required to gain a VANUATU ATPL Air Law credit prior to undertaking their VANUATU ATPL issue flight test (subject to CAAV resources).

11. CAA does not recognise the UK Basic CPL-A or CPL(A)(R) for VANUATU CPL (A) equivalence purposes.

12. CAA does not recognise overseas examination credits in isolation.

Notes:

- Persons who hold an overseas PPL, CPL or ATPL that is not fully current and/or cannot meet the levels of commercial experience prescribed for the issue of a VANUATU CPL or ATPL are not eligible to gain these documents.
- Such persons are required to meet all the eligibility requirements prescribed for the issue of a VANUATU PPL, CPL or ATPL as applicable. Among other things, this includes passing all the applicable CAA VANUATU Approved examinations and issue flight tests for a PPL, CPL or ATPL as appropriate.
- All applicants are required to meet the ICAO English Language Proficiency (ELP) requirements. This may be achieved in one of two ways, either they must have ELP endorsed to at least ICAO level 4 on their overseas licence; or if such an endorsement is not held, they are required to complete ELP in VANUATU.

Private Pilot Licence (PPL) issue

Applicants seeking the issue of a Vanuatu PPL using a current unrestricted equivalent or higher licence issued by the authority of an ICAO member state as a basis for recognition, should approach a VANUATU flight training organisation, and:

1. Produce their current overseas pilot licence, current medical certification and pilot log book to the Chief Flying Instructor for assessment,
2. Provided that all the prescribed minimum flight experience requirements for the issue of a VANUATU PPL as prescribed in CAANZ AC61-3 are met; · Successfully complete a VANUATU Biennial Flight Review (BFR) to PPL standard with a current VANUATU Category A or B flight instructor, and then:
3. Apply to CAA for the issue of a PPL by submitting all of the following;
 - A completed application form CAA PEL 08 which includes credit card authorization for the licence issue fee as shown on the form.
 - Attach certified copy of Police Clearance as appropriate, including criminal and driving records from any country in which they have resided for a consecutive period of more than 6 months within the past 5 years.
 - A photocopy of the applicants completed BFR certified by a VANUATU Delegated CAAV Examiner or Category A or B Instructors
 - A photocopy of the applicant's current overseas licence and medical certification, and
 - A photocopy of the applicant's flight experience assessment as completed by the VANUATU Category A or B flight instructor.

Notes for instructors and applicants.

- The successful completion of a VANUATU BFR to PPL standard fulfils the examination and flight test requirements for the issue of a VANUATU PPL for current overseas licence holders. The flight phase of every BFR will be conducted in accordance with the PPL Flight Test Report Form and Standards Guide published by CAANZ In addition, each BFR must include a comprehensive briefing covering all appropriate aspects of VFR operations in VANUATU airspace.
- The term 'current' means that at the time of presentation for recognition purposes, the holder of the overseas licence must meet all requirements laid down for the use of that document in the country of issue. This means that the licence holder must have an up to date Biennial Flight Review (BFR) or equivalent completed in the country of issue and also hold appropriate and unexpired overseas medical certification, issued in that country.
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- Applicants who do not meet the VANUATU PPL dual instrument instruction and/or PPL weather and terrain awareness requirements are not eligible for the issue of a VANUATU PPL until this time has been completed. Where applicable, this time may be completed in VANUATU. · Those who do not meet the VANUATU PPL night flight minimum times must have their logbooks endorsed to the effect that VANUATU PPL privileges may not be exercised at night.
- Instructors must ensure that persons affected by any limitation fully understand its meaning.
- Persons who cannot produce a current overseas licence, unexpired overseas medical certification and their pilot log book are not eligible for issue of a VANUATU PPL under the above provisions.
- Persons who successfully complete this process may fly in VANUATU using their current overseas medical certification. However, the overseas medical may only be used until the expiry date shown on that medical certification at the time of entry into the VANUATU system, and after this date, a VANUATU Class 2 medical certificate must be gained.

Commercial Pilot Licence (CPL) issue

For the issue of a Vanuatu CPL using an unrestricted current equivalent or higher licence issued by the Authority of an ICAO member state as a basis for recognition, each applicant will be required to:

1. Complete a Validation Permit Form PEL 07. As part of this process, applicants will be required to:
 - Produce evidence that they have completed at least 250 hours experience as pilot in command on commercial operations, subsequent to the issue of the flight crew licence that has been presented for recognition. Such experience must have been gained in countries which come under the jurisdiction of the overseas authority that issued the licence, and;
 - Have completed all the minimum flight experience requirements prescribed for the issue of an VANUATU CPL as prescribed in CAANZ AC61-5
2. When CAAV PEL Section has issued confirmed that the applicant is eligible for the VANUATU recognition provisions, a Validation Permit will be provided to the applicant, which in most cases will require:
 - Completion of the issue of a VANUATU Class 1 Medical Certificate, and;
 - Pass a VANUATU CPL Air Law written examination, and;
 - And allows the applicant to undergo necessary Training on Vanuatu Registered aircrafts.
 - Pass the appropriate CPL issue flight test with an CAAV PEL Section examiner, and then;
3. Apply to CAA for the issue of a CPL by submitting all of the following;
 - A completed application form CAAV PEL 08, which includes credit card authorisation for the licence issue fee as shown on the form.
 - Attach Certified Copy of Police Clearance as appropriate, including criminal and driving records from any country in which they have resided for a consecutive period of more than 6 months within the past 5 years.
 - Photocopies of all completed flight test paperwork including the flight experience assessment.
 - A photocopy of the applicant's current overseas licence and medical certification.
 - Photocopies of the applicants VANUATU CPL Air Law examination pass slip (including a completed Knowledge Deficiency Report) and VANUATU Class 1 Medical Certificate.

Airline Transport Pilot Licence (ATPL) issue

For the issue of a VANUATU ATPL using an unrestricted current equivalent licence and instrument rating issued by the Authority of an ICAO member state as a basis for recognition, each applicant will be required to;

1. Complete a qualification and experience assessment with CAAV PEL Section as detailed on page 2 of this document. As part of this process, applicants will be required to:
 - Produce evidence of having completed at least 1500hrs Total Flight Time and 500 hours as pilot in command or 1000 hours as co-pilot on multi-crew operations, in multi-engine aircraft, on commercial IFR operations subsequent to the issue of the flight crew licence that has been presented for recognition. Such experience is to have been gained in countries which come under the jurisdiction of the overseas authority that issued the licence, and;
 - Show that they have completed all the minimum flight experience requirements for the issue of a VANUATU ATPL as prescribed in CAANZ AC61-7.
2. When CAAV PEL Section has confirmed that the applicant is eligible for the VANUATU recognition provisions, a Validation Permit will be provided to the applicant, which in most cases will require:
 - Complete the issue of a VANUATU Class 1 Medical Certificate, and
 - Pass a VANUATU ATPL Air Law written examination, and
 - Pass an ATPL issue flight test with a Civil Aviation Authority or approved airline flight examiner, (this flight test is subject to CAA resources); or
 - If the applicant is going to be employed by a Vanuatu operator certified under Part 121 or 125 then the initial check-to-line/operational competency assessment conducted by an approved airline flight examiner belonging to that operator is equivalent to the ATPL flight test.
3. Apply to CAA for the issue of an ATPL by submitting all of the following;
 - A completed application form CAA 24061/02 which includes credit card authorisation for the licence issue fee as shown on the form, and
 - Completed form CAA 24FPP or CAA 24FPPDEC as appropriate, including criminal and driving records from any country in which they have resided for a consecutive period of more than 6 months within the past 5 years.
 - Photocopy of the flight experience assessment.
 - Photocopies of the applicant's current overseas licence and medical certificate.
 - Photocopies of the applicant's VANUATU ATPL Air Law examination pass slip (including a completed Knowledge Deficiency Report) and VANUATU Class 1 Medical Certificate.
 - A copy of the airlines competency assessment form or ATPL issue flight test report (as applicable).

Notes:

- Applicants for an ATPL who require the issue flight test to be conducted by a CAA flight examiner should contact CAA through info@caa.govt.vanuatu to ensure resources are available before applying to CAA for the flight test on form CAA 24061/03 together with the applicable application fee shown on the form.
- Each ATPL issued will include a VANUATU Instrument Rating (issue fee applicable). · Persons wishing to undertake ATPL (Aeroplane) issue tests in approved airline simulators should note that the only approved devices by Director CAA Vanuatu are Contracted by the Company and availability is subject to their resources.
- Please note that, P1 under supervision, ICUS or similar time is not acceptable in lieu of the minimum flight experience requirements laid down in AC61-7 for the ATPL(A).
- ATPL issue flight tests include multi-crew elements and must be undertaken in multi-engine aircraft types of suitable complexity that are acceptable to the Director, or in approved airline flight simulators.

Ratings

Instrument Rating issue (not applicable to ATPL holders)

The following information is not applicable to ATPL applicants who will have an instrument rating issued at the time of VANUATU ATPL issue. For the issue of a Vanuatu Instrument Rating using an unrestricted equivalent command level instrument rating issued by the Authority of an ICAO member state as a basis for recognition, each applicant will be required to;

1. Have been issued with a VANUATU PPL or CPL (A) or (H) (as applicable), and;
2. Meet all the minimum flight experience requirements for the issue of a VANUATU I/R as prescribed in CAA NZ AC61-17, and;
3. Pass a VANUATU I/R Air Law written examination, and;
4. Pass an VANUATU I/R issue flight test with an CAAV PEL Section flight examiner, then;
5. Apply to CAA for the issue of an Instrument Rating by submitting all of the following:
 - A completed application form CAAV PEL 10 which includes credit card authorisation for the licence issue fee as shown on the form, and Attach a Certified Police Clearance as appropriate, including criminal and driving records from any country in which they have resided for a consecutive period of more than 6 months within the past 5 years.
 - Photocopies of all completed flight test paperwork, including the flight experience assessment.
 - A photocopy of the Approved I/R Air Law examination pass slip (including a completed Knowledge Deficiency Report). Or Valid Instrument Rating in their overseas License.
 - VANUATU flight crew licence (the actual VANUATU licence, not a copy).
 - A photocopy of the letter issued by CAAV PEL Section following completion of the qualification and experience assessment.

In addition to meeting all the above requirements, applicants holding an overseas I/R and a VANUATU Private Pilot Licence, are required to pass CPL Meteorology and CPL Human Factors examinations and be assessed as fit to the VANUATU Class 1 medical standard in hearing. Copies of the additional examination pass slips including KDR's and Class 1 hearing must accompany the items listed above where appropriate

Flight Instructor Rating issue

For the issue of a Vanuatu Category A, B, or C Flight Instructor Rating using an unrestricted equivalent category, grade or class of flight instructor rating issued by the Authority of an ICAO member state, each applicant will be required to;

1. Have been issued with either an VANUATU CPL or ATPL, and;
2. Meet all the minimum flight and training experience requirements for issue of the appropriate category of VANUATU Flight Instructor Rating as prescribed in AC61-18, and;
3. Pass the appropriate instructor rating issue flight test with an CAAV PEL Section flight examiner, then;
4. Apply to CAA for the issue of an Instructor Rating by submitting all of the following:
 - A completed application form CAA 24061/01 which includes credit card authorisation for the licence issue fee as shown on the form, and
 - Attach a Certified Police Clearance as appropriate, including criminal and driving records from any country in which they have resided for a consecutive period of more than 6 months within the past 5 years.
 - Photocopies of all completed flight test paperwork including the flight experience assessment.
 - VANUATU flight crew licence (the actual VANUATU licence, not a photocopy).

Notes for VANUATU Category C applicants

Following the issue of a VANUATU Category C flight instructor rating:

1. Persons who have held the overseas equivalent of a VANUATU Category C Flight Instructor Rating, must operate under the direct supervision of a current VANUATU Category A or B flight instructor for at least the first six months and for at least the first 100 hours of flight instruction (this requirement applies to all Category C Flight Instructor holders).
2. Persons who have completed the requirement in 1 above, must then operate in accordance with NZ Civil Aviation Rule 61.305 which requires the holders of Category C Flight Instructor Ratings to be supervised (indirectly) by a current VANUATU Category A or B flight instructor.

Aircraft type ratings

Details regarding the recognition of aircraft type ratings that have been gained overseas are published in Advisory Circular AC61-10. A written examination credit

1. In the subject of Aircraft Technical and Emergency Systems. And
2. At basic turbine knowledge which has been obtained in an ICAO Contracting State may be recognised in Vanuatu if the applicant has obtained a type rating on a turbine powered aircraft in that country.

For single pilot certificated aircraft, on the Vanuatu civil aircraft register, for which a type rating or validation has been issued by a foreign Contracting State to the Convention, may be endorsed on a Vanuatu licence provided the applicant produces evidence of having completed at least five hours as pilot in command on type, or the type is endorsed in the logbook by the holder of an appropriately qualified flight instructor rating.

For multi-crew aircraft, evidence the applicant has completed 500 hours as pilot in command or 1000 hours as first officer on the type is acceptable to the Director.

Boeing 737

type ratings for the 300 to 900 series aircraft are treated as two separate type ratings in the Vanuatu licensing system, 3/4/500 series and the 6/7/8/900 series. In addition the 737 Max series (7/8/9/10) are also treated as a separate type. Therefore the above experience is required in the requested type(s).

For multi-engine helicopters, evidence that the applicant has completed 250 hours as pilot in command or 500 hours as co-pilot on the type is acceptable to the Director.

Notes: CAA will neither recognize nor issue overseas type ratings for aircraft types that do not appear on the VANUATU civil register. Aircraft type ratings are commonly endorsed on the licence at the time of issue. However, additional type ratings may be endorsed after licence issue using CAA form CAA 24061/04 if the appropriate conditions above are met.

Agricultural and chemical ratings

Reserved