



**Civil Aviation Authority**  
*Republic of Vanuatu*

**Application for Amendment to a Pilot Licence**

**Application requirements and instructions for completing the form**

- a) Please ensure all documents and applicable fees are enclosed. No application will be processed until all required documentation and applicable fees are received.
- b) The application must include
  - the relevant amended pages for **amendment**, as required by rule 61
- c) Charges are at the current standard hourly rate of 8250vt (VAT excluded) for the time taken to assess and process the application.

**1. Personal Details**

CAAV Client / Licence Number				Date of Birth (dd/mm/yy)					
Title (Mr/Mrs/Ms/Miss)			Last Name						
Given Name(s)									
Country of Birth				Nationality					
Address for Service - <i>Civil Aviation Act, s8, requires applicants to provide an address for service in Vanuatu (i.e. a physical address) and to promptly notify the Director of any changes.</i>									
Tel					Mob				
Fax					Email				
Postal Address (if different from Address for Service)									
Tel					Mob				
Fax					Email				

**2. Amendment Requested**

<i>Please tick appropriate box(s).  Refer Section 4 for required supporting document(s) you need to supply.</i>	Aircraft Type Rating(s) <input type="checkbox"/>		Types:				
	<i>Specify Aircraft Type(s) &amp; provide evidence of sign off by certified VANUATU Instructor - refer AC61-10</i>						
	Aerobatic Flight	<input type="checkbox"/>	Chemical Rating	<input type="checkbox"/>	Topdressing Rating	<input type="checkbox"/>	
	Rating Parachute	<input type="checkbox"/>	Glider Tow Rating	<input type="checkbox"/>	Aerial Spray Rating	<input type="checkbox"/>	
	<b>Additional Nav Aid:</b>	ADF	ILS	GNSS	VTA		
Aviation English Language Proficiency Assessment		Change of Nationality			Change of Name		

## CAA USE ONLY

Product Code	Receipt No.	Receipt Date	W/R No.
AMENDDOC			

### 3. Declaration

<p><i>The provision of false information or failure to disclose information relevant to the grant or holding of an aviation document constitutes an offence under Section 59 of the Civil Aviation Act 1999 and is subject, in the case of an individual, to imprisonment for a term not exceeding 12 months or to a fine not exceeding vt 400,000.</i></p>	<p>I declare that to the best of my knowledge and belief the statements made and the information supplied in this application and the attachments are complete and correct.</p> <p style="text-align: center;"><b>Consent to Disclosure &amp; Collection</b></p> <p>I authorise the collection by the Director of Civil Aviation or his delegate (hereinafter referred to as “the Director”) from, and the disclosure to the Director by, any person, organisation or government of any details of department my knowledge &amp; compliance with transport safety regulatory requirements.</p> <p>I authorise the Director to use, and disclose, the information obtained about me for any purpose under Civil Aviation Act of 1999, or other such purpose permitted by law.</p>		
	<p><b>Applicant's Signature</b></p>		<p><b>Date</b></p>

### 4. Applicant's Check List – to be completed by applicant

<p><i>Please tick off this check list and ensure all applicable documents are enclosed.</i></p> <p><i>Applications which are incomplete or lacking any required documents will be returned.</i></p> <p><i>CAA cannot hold partial applications awaiting further information.</i></p>	1. Copy of current Flight Crew Licence	<input type="checkbox"/>
	2. Fee	<input type="checkbox"/>
	3. Name and ID completed at the top of this page	<input type="checkbox"/>
	Where required, enclose following documents.	
	4. Flight test report - (for ratings other than aircraft types)	<input type="checkbox"/>
	5. Copy of logbook page showing the appropriate organisation's certification of competence (for Aerobatic, Parachute Drop, Glider Tow, Chemical, Topdressing, Spraying or VTA Ratings)	
	6. Provide evidence of sign off by certified Vanuatu Instructor - (for Aircraft Type Ratings)	<input type="checkbox"/>
	7. Aviation English Language Proficiency Assessment Credit	<input type="checkbox"/>
8. Evidence of Nationality or Name change - (if applicable)	<input type="checkbox"/>	

Scan this form and email to [Licensing division of the Civil Aviation Authority of Vanuatu](#)

**Please allow 10 working days from date of receipt for processing application**