



24135-03GAM Part 119 Air Operator – Part 135 General Aviation – Helicopters and Small Aeroplanes – Maintenance Compliance matrix

Use this compliance matrix to make sure you comply with **maintenance** requirements under [Civil Aviation Rules](#), Part 119 air operator certification and Part 135 general aviation air operator certification for helicopters and small aeroplanes.

1. You must email us this compliance matrix with your application for certificate issue or renewal

Email us this completed compliance matrix (in editable format not PDF) with your application for certificate issue or renewal to info@caav.vu

2. About your compliance matrix and our assessment

- You're responsible for compliance with Civil Aviation Rules
- This compliance matrix has the **minimum maintenance requirements** for a general aviation air operator helicopters and small aeroplanes
- You must also complete compliance matrices for operations and dangerous goods
- **Click on the field areas and type (which expand as you type)**
- **To add rows to the tables in this form copy and paste the last row**

CAA's compliance matrix are a guide to minimum compliance requirements They speed up, and reduce the cost of, the certification assessment by making it easier for us to...

- find the procedures and information in your exposition
- assess your application

It's important to keep your compliance matrix up-to-date for ongoing compliance and to support your certificate renewal applications

3. Your organisation's details

Organisation's name  CAA ID no. Date

4. Proposed exposition sections or documents submitted with this compliance matrix

Section or document name	Abbreviation (abbrev.)	Version no.	Dated
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Section or document name	Abbreviation (abbrev.)	Version no.	Dated
			[Click or tap to enter a date.]
			[Click or tap to enter a date.]

5. Confirm your exposition meets document control requirements

119.125(a)(10) procedures to control, amend, and distribute your exposition	You complete Section/document complies? Yes/No. If no, explain why	CAA use only Exposition sampled and any issues organisation must address (Inspector adds initials and date)
List of effective pages (for document control and management)	[]	[]
Revision/amendment description table (to give context to the change)	[]	[]
Contents page	[]	[]
Header or footer on every page must have your organisation's name, exposition or document name, effective revision no. and date, and page no.	[]	[]

6. Your exposition must address the rules below

Part 119.125 general aviation operator exposition - maintenance requirements	You complete Section or document name and reference or heading (If the rule is not met or doesn't apply, explain why)	CAA use only Exposition sampled and any issues organisation must address (Inspector adds initials and date)
119.125(a)(2) Maintenance control and scheduling senior person name and position title	[]	[]
119.125(a)(3) Maintenance control and scheduling senior person duties and responsibilities	[]	[]
119.125(a)(5) Principal place of operation and main maintenance base	[]	[]
119.125(a)(7) Maintenance procedures, programme, and organisation that performs maintenance on your aircraft	[]	[]

Part 119.125 general aviation operator exposition - maintenance requirements	You complete Section or document name and reference or heading (If the rule is not met or doesn't apply, explain why)	CAA use only Exposition sampled and any issues organisation must address (Inspector adds initials and date)
119.125(a)(9) Maintenance procedures for compliance with foreign State laws where your aircraft operate		

7. Your exposition must address the rules below if they apply to your type of operation

If this compliance matrix is emailed to us with your application for certificate **renewal**, highlight or Track Change proposed amendments and any changes since the issue of your last certificate.

Rule	You complete Section or document name abbrev. and reference or heading (If the rule is not met or doesn't apply, explain why)	CAA use only Exposition sampled and any issues organisation must address (Inspector adds initials and date)
Part 12 Accidents, incidents, and statistics (Occurrence reporting)		
Subpart B Notification, investigation, and reporting, of occurrences		
12.55 Notification of accident		
12.55(a)(4) Notification of defect incident		
12.55(d)(2) Required information		
12.57 Details of accident		
12.57(a)(1) Provide details		
12.57(b)(1) to (3) Means of providing details		
12.59 Investigation and reporting		
12.59(1) Conduct investigation		
12.59(2)(i) to (iii) Submit report to CAA		
12.59(3) Preventative action		
Subpart C Preservation of aircraft, its contents, and records		
12.103(a) Preservation of records		
12.105 Retention of defective products and components		

Rule	You complete Section or document name abbrev. and reference or heading (If the rule is not met or doesn't apply, explain why)	CAA use only Exposition sampled and any issues organisation must address (Inspector adds initials and date)
Part 43 General maintenance rules		
Subpart B Maintenance		
43.51 Persons to perform maintenance		
43.51(a) & (b) [incl. Appendix A.1] Persons to perform maintenance		
43.51(c)(1) & (2) Authorised person		
43.53 Performance of maintenance		
43.54 Maintenance required under Part 145		
43.69 Maintenance records		
Subpart C Release to service		
43.101 Persons to certify release-to-service		
43.101(a) Persons to certify RTS		
43.101(c) Duty times		
43.103 Requirements for certifying release-to-service		
43.105 Certifying release-to- service after maintenance		
43.107 Inoperative equipment		
43.109 Defects		
43.113 Duplicate safety inspection of control system		
43.115 Engine performance checks		
43.115(b) Engine performance checks		
Part 91 General operating and flight rules		
Subpart F Instrument and equipment requirements		

Rule	You complete Section or document name abbrev. and reference or heading (If the rule is not met or doesn't apply, explain why)	CAA use only Exposition sampled and any issues organisation must address (Inspector adds initials and date)
91.537 Inoperative instruments and equipment		
Subpart G Operator maintenance requirements		
91.602 Maintenance requirements before flight		
91.603 General maintenance requirements		
91.603(a)(1) to (8) General maintenance requirements		
Aircraft software configuration management procedures [Refer AC43-15 & AC91-18]		
91.603(b) Airworthiness limitations		
91.603(c)(1) & (2) Overhaul intervals		
91.603(d) TBO escalation proc.		
91.603(e) Piston engine TBO		
91.603(f) Propeller TBO		
91.605 Maintenance programmes and schedules		
91.605(a)(2) Approved maintenance programme [Refer section 119.63 below]		
91.605(b)(1) Maintenance iaw maintenance programme [Refer section 119.63 below]		
91.605(e)(1) to (10) Test and inspection requirements		
91.605(g)(1) to (4) Other maintenance programme requirements		
91.609 Changes to maintenance programmes and schedules		
91.609(a) Director amendment		

Rule	You complete Section or document name abbrev. and reference or heading (If the rule is not met or doesn't apply, explain why)	CAA use only Exposition sampled and any issues organisation must address (Inspector adds initials and date)
91.611 Inspection planning latitude		
91.613 Operational flight check		
91.615 Review of airworthiness		
91.615(a)(1) or (2) RoA or airworthiness certificate		
91.615(b)(3) Part 135 maintenance review		
91.616 Maintenance logbooks		
91.617 Maintenance records		
91.619 Technical log		
91.621 Transfer of maintenance records		
91.623 Retention of records		
Part 119 Air operator – certification		
Subpart C General aviation air operator certification requirements		
119.101 Personnel requirements		
119.101(b)(1)(iii) Senior person controlling & scheduling maintenance		
119.101(b)(2) Qualifications and experience		
119.109 Maintenance procedures		
119.109(a) Procedure for continued airworthiness		
119.109(b) Contract with maintenance provider		
119.111 Maintenance programme		
119.111(b)(1) Aircraft details		
119.111(b)(2) Instructions and procedures		

Rule	You complete Section or document name abbrev. and reference or heading (If the rule is not met or doesn't apply, explain why)	CAA use only Exposition sampled and any issues organisation must address (Inspector adds initials and date)
119.111(b)(3) Schedules		
119.111(b)(4) Aircraft induction		
119.111(b)(5) Trend analysis		
119.111(b)(6) All inspections performed		
119.111(b)(7) Recording defects		
119.111(b)(8) Rectifying or deferring defects		
119.111(b)(9) Varying inspection intervals		
119.111(b)(10) Retention of records iaw 91.623		
119.113 Documentation		
119.115 Records personnel		
Part 135 Air operations – helicopters and small aeroplanes		
Subpart G Maintenance		
135.402 Option for maintenance		
135.402(a)(1) ARA iaw 91.615		
135.402(a)(2) Maintenance review iaw 135.415		
135.402(b) ARA iaw 91.615		
135.402(c) Maintenance organisation for maintenance review		
135.402(d) Maintenance organisation for large helicopters		
135.403 Responsibility for airworthiness		
135.405 Condition monitored maintenance programmes		
135.415 Maintenance review		

Rule	You complete Section or document name abbrev. and reference or heading (If the rule is not met or doesn't apply, explain why)	CAA use only Exposition sampled and any issues organisation must address (Inspector adds initials and date)
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List any other rules complied with:		

CAA use only

Work request no.		Date assessment completed	Click or tap to enter a date.	Inspector's initials	
Inspector(s) who assessed compliance matrix					
Name		Initials	Name		Initials

Other rules or advisory circulars referred to during the assessment by the CAA inspector:

Reference	Reference	Reference	Reference	Reference

Development status control

This compliance matrix was established using the following Part amendment status:							
Part	Name	Amendment no.	Amendment date	Part	Name	Amendment no.	Amendment date
12	Accidents, incidents, and statistics	Amendment 11	1 December 2020	119	Air operator - certification	Amendment 17	1 December 2020
43	General maintenance rules	Amendment 15	20 July 2018	135	Air operator – helicopters and small aeroplanes	Amendment 24	10 May 2019
91	General operating and flight rules	Amendment 34	1 December 2021				

Revision	8	Date	06/10/2022	Status	Final
Name changed from 'compliance matrix' to 'compliance matrix', instructions redrafted, table headings changed, hyperlink to rules added, 119.125 moved to front of form					
Amendment numbers and dates updated					