



Civil Aviation Authority  
Republic of Vanuatu

## 24135-07 GAAITC Part 119 Air Operator – Part 135 General Aviation – Small Aeroplanes – Internal Training and Competency Compliance matrix

Use this compliance matrix to make sure you comply with **training and competency** requirements under the [Civil Aviation Rules](#), Part 119 air operator certification for operators conducting operations under Part 135 using small aeroplanes. This compliance matrix is for operators that **use their own instructors and examiners**.

### 1. You must email us this compliance matrix with your application for certificate issue or renewal

Email us this completed compliance matrix (in editable format not PDF) with your certificate application for issue or renewal to [info@caav.vu](mailto:info@caav.vu)

### 2. About your compliance matrix and our assessment

- You're responsible for compliance with Civil Aviation Rules
- This compliance matrix has the **minimum internal training and competency requirements** for general aviation helicopters and small aeroplanes operations using **their own instructors and examiners**
- You must also complete compliance matrix's for operations, maintenance, and dangerous goods
- Click on the field areas and type (they expand as you type)
- To add rows to the tables in this form copy and paste the last row


CAA's compliance matrix's are a guide to minimum compliance requirements

They speed up, and reduce the cost of, the certification assessment by making it easier for us to...

- find the procedures and information in your exposition
- assess your application

It's important to keep your compliance matrix's up-to-date to assist ongoing compliance and support your certificate renewal applications

### 3. Your organisation's details

Organisation's name   CAA ID no.  Date

### 4. Proposed exposition sections (if one document) or documents (if several documents) submitted with this compliance matrix

Section or document name	Abbreviation (abbrev.)	Version no.	Dated
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Section or document name	Abbreviation (abbrev.)	Version no.	Dated
[Click or tap here to enter text. ]	[Click or tap here to enter text. ]	[Click or tap here to enter text. ]	[Click or tap to enter a date. ]

## 5. Confirm your exposition meets document control requirements

<b>Rule 119.125(a)(10) procedures to control, amend, and distribute your exposition</b>	<b>You complete</b> Section/document complies?	<b>CAA use only</b> Exposition sampled and any issues organisation must address (Inspector adds initials and date)
List of effective pages (for document control and management)	[ ]	[ ]
Revision/amendment description table (to give context to the change)	[ ]	[ ]
Contents page	[ ]	[ ]
Header or footer on every page must have your organisation's name, exposition or document name, effective revision no. and date, and page no.	[ ]	[ ]

## 6. Your exposition must address the rules below if they apply to your type of operation

If this compliance matrix is emailed to us with your application for certificate **renewal**, highlight or Track Change proposed amendments and any changes since the issue of your last certificate.

<b>Rule</b>	<b>You complete</b> Section or document name abbrev. and reference or heading (If the rule is not met or doesn't apply, explain why)	<b>CAA use only</b> Exposition sampled and any issues organisation must address (Inspector adds initials and date)
<b>Part 92 Carriage of dangerous goods</b> [also refer to 24092-03DG Part 92 carriage of dangerous goods compliance matrix]		
<b>Subpart E Training</b> (small aeroplanes <i>only</i> )		
92.201 Safety of aircraft [If you do not elect to use the exception of Part 92.11, then this subpart specifies the specific training required]		
92.201	[ ]	[ ]
92.203 Authority of the pilot-in-command		
92.203 & IAW Appendix A	[ ]	[ ]
92.205 Crew members at stations	[ ]	[ ]

Rule	You complete Section or document name abbrev. and reference or heading (If the rule is not met or doesn't apply, explain why)	CAA use only Exposition sampled and any issues organisation must address (Inspector adds initials and date)
92.207 Occupation of seats and wearing of restraints		
<b>Part 135 Air operations – small aeroplanes</b>		
<b>Subpart I Training (small aeroplanes only)</b>		
135.553 General		
135.553(a)		
135.553(b)		
135.553(c)		
135.553(d)(1)		
135.555 Training records		
135.557 Initial training for crew members		
135.559 Transition training for crew members		
135.561 Recurrent training for crew members		
135.565 Flight crew training programme		
135.567 Flight crew member instructor qualifications		
<b>Subpart J Crew member competency requirements</b>		
135.603 General		
135.603(a)		
135.603(b)(1)		
135.605 Flight examiner qualifications		
135.605(a)		
135.605(b)		
135.607 Flight crew competency assessments		
135.607(1)		
135.607(2)		

Rule	You complete Section or document name abbrev. and reference or heading (If the rule is not met or doesn't apply, explain why)	CAA use only Exposition sampled and any issues organisation must address (Inspector adds initials and date)
135.607(3)		
135.607(4)		
135.613 Competency and testing records		
List any other rules complied with:		

### CAA use only

Work request no.		Date assessment completed	Click or tap to enter a date.	Inspector's initials	
Inspector(s) who assessed compliance matrix					
Name		Initials	Name		Initials

Other rules or advisory circulars referred to during the assessment by the CAA inspector:

Reference	Reference	Reference	Reference	Reference

### Development status control

This compliance matrix was established using the following Part amendment status:

Part	Name	Amendment no.	Amendment date	Part	Name	Amendment no.	Amendment date
92	Carriage of dangerous goods	Amendment 2	22 June 2006	135	Air operations – helicopters and small aeroplanes	Amendment 24	10 May 2019

Revision	3	Date	06/10/2022	Status	Final	
Was 24135-06GAITC – now small aeroplanes ITC only. Helicopters external and internal ITC now in 24135-03GAHO						Amendment numbers and dates updated