



Application requirements and instructions for completing the form

- Please ensure all documents are enclosed. No application will be processed until all required documentation is received.
- For guidance on aviation events refer to [AC91-1 Aviation Events](#) and the **NZASA Guide to Airshow Display Director Manual**
- Submit your application at least **90 days** before the planned event.
- The charge is at the current standard hourly rate for the time taken to assess and process the application.**

1. Organisation Details

Event Organiser

CAA Participant Number (if known)

Legal Name of Organisation

Address for service - Civil Aviation Act 1999, section 8, requires applicants to provide an address for service in Vanuatu (i.e. a physical address) and to promptly notify the Director of any changes.

Postal Address

(if different from Address for Service)

Post Code

Tel

Email

Post Code

Tel

Email

Display Director

CAA Participant Number (if known)

Tel

Email

Event Details

Event Date(s)

Time

Practice Date(s)

Time

Name of Event Site

2. Airspace Requirements

Any practice area(s)

Military Aircraft and Parachute Teams to be included

5. Applicant's Declaration

The provision of false information or failure to disclose information relevant to the grant or holding of an aviation document constitutes an offence under sections 59, respectively, of the Civil Aviation Act 1999 and is subject, in the case of an individual, to imprisonment for a term not exceeding 12 months or a fine not exceeding VT 400,000; or in the case of a body corporate, to a fine not exceeding VT 2,000,000..

I have obtained a copy of CAR Part 91 and AC 91-1 and the NZASA Guide to Airshow Display Director Manual.

This application is made for and on behalf of the organisation identified above.

I declare that to the best of my knowledge and belief the statements made and the information supplied in this application and the attachments are complete and correct.

Applicant Name

Title or Position

Signature

X

CAA Participant Number (if known)

Date of application

Submit the completed application and supporting documentation to either:

Email: info@caav.vu

Post: Civil Aviation Authority of Vanuatu, PMB 9068, Bauerfield International Airport, Port Vila

CAA USE ONLY

Please ensure all documents are enclosed.

Applications which are incomplete or lacking any required documents will not be processed.

1. Date Received

2. All necessary sections completed

Yes

No

☐
☐

3. Programme approved - Completed rule compliance matrix enclosed

☐
☐

Work request No.

**Assessed by
(Flight Operations Inspector)**

Date

Use this sheet if you need to provide further information or explanations that do not fit in the original sections of the form.

Section	Additional details or explanations
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