

Part 115 adventure aviation exposition – amendment notification



Civil Aviation Authority
Republic of Vanuatu

Use this form to:

1. Identify changes made to your exposition; and
2. Assess whether any of these changes require prior acceptance by CAA.
If that is the case, you will need to submit the appropriate application form to amend an [adventure aviation certificate](#).

This form is used by CAA to determine how to deal with your exposition amendment. Use it as a checklist to avoid the inconvenience of having CAA return to you any exposition amendment that is incorrect or incomplete.

1. Organisation Details

CAA ID Number		Name of Organisation	
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2. Changes to Exposition

Manual Name		Amendment No. and Date	
Summary of Changes			

3. Self-assessment

A. Do the changes to the exposition relate to any of the requirements of rule 115.109(b), which requires prior acceptance by the Director? - as listed below		Yes	No
(1)	the chief executive:	☐	☐
(2)	the title or name of any senior person specified in the exposition as required by rule 115.79(a)(2):	☐	☐
(3)	the locations referred to in rule 115.79(a)(5), from which the certificate holder conducts adventure aviation operations:	☐	☐
(4)	the scope of the certificate holder's certificate:	☐	☐
(5)	OMS: the overall scope or intent of the organisation's management system required by rule 115.77:	☐	☐
	OR SMS: the system for safety management, if the change is a material change: <i>Note: material changes are considered to be those affecting the performance of a fundamental process or system underpinning the safety management system. Refer to AC100-1, Section 3.3.5 for examples of a material change.</i>	☐	☐
(6)	the maintenance programme required by rule 115.61:	☐	☐
(7)	any contractor carrying out the certificate holder's maintenance:	☐	☐
(8)	the scheme for regulation of flight and duty time required by rule 115.401:	☐	☐
B. Do any of the changes affect the organisation's Operations Specifications? - for example parachutes and paragliders		☐	☐

If you have answered 'YES' to any of these questions, [submit an application](#) to amend your adventure aviation certificate. Include the amended draft exposition and this form.

If you have answered 'NO' to all of these questions, send in your exposition amendment with this form. No application is required.

4. Previous Application

Are the changes made in response to an earlier application or submission that is currently being assessed by CAA?			Yes ☐	No ☐
If Yes	☐ Change to your organisation under rule 115.109(b) or other information on the Operations Specifications	Work request/case no.		
	☐ Response to an audit finding	Work request/case or finding no.		
	Who within CAA is processing this change? (if known)			

5. Changes Submitted by

Submitted by		Position		Date	
Email					

Submit the completed form and supporting documents to either:

Email: info@caav.vu

Post: Civil Aviation Authority, PMB 9069, Port Vila International Airport, Port Vila, Vanuatu